

# Mazatzal Hotel & Casino

## JOB ANNOUNCEMENT

<b>POSITION:</b>	General Maintenance Supervisor
<b>DEPARTMENT:</b>	Facilities
<b>STATUS:</b>	Full-time
<b>RATE:</b>	\$15.00 p/hr
<b>SHIFT:</b>	Graves
<b>REPORTS TO:</b>	Facilities Director
<b>SUPERVISES:</b>	General maintenance staff

**JOB SUMMARY:** Provides direct supervision and oversees cleaning of casino building and grounds. Delegates responsibility to maintenance crew. Some administrative duties.

### ESSENTIAL JOB FUNCTIONS:

- Supervises entire maintenance crew.
- **Must be a working Supervisor.**
- Must be able to do work with a positive attitude.
- Must have knowledge of department and equipment.
- Knowledge of Lockout/Tagout regulations.
- Ability to cross-train as Maintenance I & II
- Must be able to operate heavy equipment.
- Assists with set up and take down for special events, both indoors and outdoors.
- Must have good attendance.
- Performs other job related duties as assigned.

### MINIMUM QUALIFICATIONS:

- High School, GED or recommended experience.
- Leadership training or experience a plus.
- Good character, motivated, hard working and self-motivated
- Professional appearance.
- Electrical and plumbing experience preferred.
- Reliable attendance and flexible availability. `Can-Do' attitude.
- Excellent communication and teamwork skills.

### PHYSICAL, MENTAL AND ENVIRONMENTAL DEMANDS:

- Blood Pressure must fall under accepted guidelines by the American Heart Association or clearance from a medical doctor.
- Physically mobile with reasonable accommodations to stand for long periods of time.
- Must have bending mobility to reach, kneel, twist and grip items while working in assigned areas.
- Read, write, speak and understand English, bilingual a plus.
- Operate in mentally and physically stressful situations.
- Must be able to lift up 25 to 30 pounds and carry up to 30 pounds.
- Must have manual dexterity and coordination to operate equipment and office machines.