

Mazatzal Hotel & Casino

JOB ANNOUNCEMENT

POSITION:	Expeditor
DEPARTMENT:	Food & Beverage
STATUS:	Part-Time
SHIFT:	Swings
RATE:	\$15.00 p/hr
NUMBER OF POSITIONS:	1
REPORTS TO:	Food & Beverage Supervisor
SUPERVISES:	n/a

JOB SUMMARY: Primary purpose is to expedite and present food to guests. Ensures food quality and appearance.

ESSENTIAL JOB FUNCTIONS:

- Good character, motivated, hard working.
- Keeps wait station area clean and restocked.
- Does specific daily/weekly cleaning duties.
- Ability to work well with customers and coworkers.
- Makes sure food products are up to standards and is expedited on time. Ensures food quality.
- Performs other job related duties as assigned.
- Conduct Room Service

MINIMUM QUALIFICATIONS:

- Experience preferred
- Ability to work in a fast paced environment
- Excellent communication skills
- Cooking & server experience a plus.
- Multitasking, excellent memory
- Ability to lift and carry heavy trays.
- Professional appearance/behavior
- Well-developed spatial and organizational skills
- Ability to work under pressure and maintain focus
- Willingness to analyze work flows and suggest improvements
- High School diploma or GED recommended.
- Good character, motivated, hard working.
- Obtain health certificate as well as liquor certificate.

PHYSICAL, MENTAL AND ENVIRONMENTAL DEMANDS:

- Blood Pressure must fall under accepted guidelines by the American Heart Association or clearance from a medical doctor.
- Lifting and carrying trays above shoulders continuously through the day, working with hot plates of food.
- Physically mobile to stand for 90% of work time and walk 10% of work time.
- Must have bending mobility to reach, kneel, twist and grip items while working at assigned area.
- Read, write, speak and understand English.
- Must be able to lift 20 pounds and carry up to 35 pounds.

Mazatzal Hotel & Casino reserves the right to make changes to the above job description whenever necessary.